



EBALA Board Meeting Minutes
Saturday, April 25, 2015
3:00 p.m.

Attendance: Joy Buchanan, Pamela Dutra, Ann Eikenberry, Andrea Everage, Elizabeth Kohlman, Brian Nervis, Tina Riehl and Karin Wiborn.

Absent: Stacey Bales, Brenda Barry, Margot Canapa, Rachel Estes and Nancy Neves

The meeting was called to order at 3:13 p.m.

A. Minutes

1. Minutes of the March 19, 2015 Board of Directors meeting were approved with a minor change.

B. Treasurer's Report

1. In Ms. Bales' absence Ms. Buchanan advised that Ms. Bales is working on a budget. Any financial items discussed during this Board meeting will be provided to Ms. Bales. The financial reports were approved.

C. Membership

1. Ms. Dutra reported that Ms. Bland sent renewal notices to all members; however, payments are slow in coming. Ms. Bland provided her with current membership details. Further, due to low registration, the membership orientation breakfast was postponed to allow for greater attendance.
2. Discussion ensued regarding following up with new members quickly after they join to solidify a connection with the Chapter.

D. Business Partners

1. Ms. Eikenberry reported that Ricoh wants to change their level of sponsorship from Grapes to Wine to Oak.

E. Programs

1. Ms. Eikenberry reported she has been in contact with Steve Mizes, EC Purchasing, regarding presentations to the Chapter. The proposal is to provide presentations in Walnut Creek (8:00 a.m.) and Oakland (12:00 p.m.) on the same day, possibly Tuesday, June 2, 2015. Ms. Kohlman and Ms. Dutra offered their locations for such meetings, and will advise Ms. Eikenberry by Monday, April 27, 2015. Discussion was had regarding whether June 2, 2015 is a better date.

F. Website

1. Ms. Kohlman and Ms. Eikenberry are working together to keep the website updated. Minutes are posted and categorized by year. Discussion was had regarding adding a Forms area on the website (check requests, new membership, business partner application, etc.). Discussion was had concerning the Chapter having a Facebook page. Ms. Everage volunteered to set up a Facebook page for EBALA.

G. Newsletters

1. In Ms. Canapa's absence, Ms. Buchanan reported the next newsletters should be published in May, 2015. Ms. Buchanan requested Ms. Canapa wait until after the Board Retreat as there will be more to report.

NEW BUSINESS

A. ALA Conferences

1. Ms. Buchanan announced the upcoming ALA conferences:
 - a. Annual Conference is May 17-20, 2015 in Nashville.
 - b. CLI is in Grand Rapids Michigan July 23-25, 2015.
 - c. Business of Law Conferences will be held in the fall in New Orleans, Atlanta and Las Vegas.
2. EBALA pays for the President to attend the Annual and Regional conferences. ALA pays for CLI registration for one member, plus a \$500 stipend and EBALA pays for a second member to attend. Tina Riehl and Ann Eikenberry expressed interest in attending CLI.

B. Scholarships

1. The Chapter will award a scholarship to Annual and the Business of Law Conference ("BLC"). The scholarship to Annual is \$1,500, and \$1,000 to the BLC. Discussion was had concerning the feasibility of providing a higher stipend for the Annual conference and foregoing the BLC (formerly the Regional Conference). The current thought is to continue providing the two scholarships.

The Board will revisit the amount of the stipend for the Annual conference when the location is announced. The BLC scholarship will be announced to the membership at its next social

C. Budget

1. The 2015-2016 Budget – proposed Budget should be available in May.

D. Webinar & Program Costs

1. The cost for the Webinars is \$10.00, with EBALA paying the difference (approx. \$15.00). Certain events will be at no cost. Program costs are generally at no charge.

OLD BUSIENSS

E. Ratification of ALA Bylaws Amendments

1. Ms. Buchanan stated the vote was close among the ALA chapters; however, the Amendments passed. This led to a discussion regarding ALA's strategic direction and outlook. Amendments were as follows:

- a. **Changing the criteria for student membership:**

- This amendment more clearly defines who is eligible for a student membership, in addition to setting limits on the number of years someone can be a student member. ALA members who qualify for student membership are Associate Members of the association.

- b. **Allowing legal consultants to be regular members of ALA:**

- This amendment broadens our membership by opening up regular membership to individuals who a) would be membership eligible if they were paid by a firm instead of an outside party; or b) are leaders in the business of law and work side-by-side with administrators and partners to improve processes and governance in our firms (legal consultants).

F. Annual Conference Silent Auction

1. On behalf of the Chapter, Ms. Riehl purchased a Kate Spade wallet for the Silent Auction, which has been submitted to H.Q.

G. Next Meeting

1. There being no further business, the meeting was adjourned at 4:20 p.m. The next Board meeting is scheduled on May 14, 2015 at 12:30 p.m. at Miller Starr Regalia.